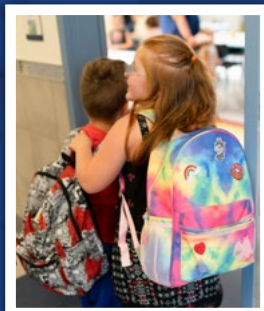
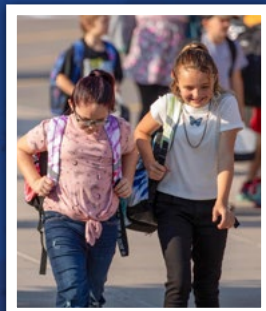
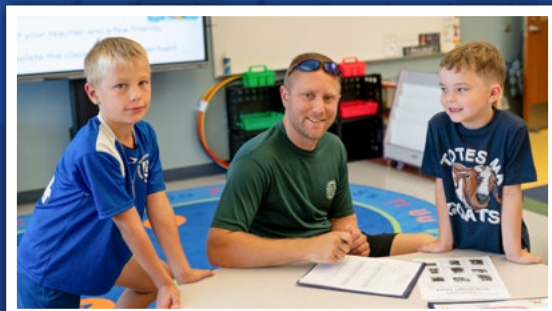


ALTMAR-PARISH-WILLIAMSTOWN CENTRAL SCHOOL DISTRICT 2024-2025 CALENDAR OF EVENTS





SUPERINTENDENT'S MESSAGE

Dear Parents and Guardians of APW Students,



Welcome to the 2024-2025 school year! We have an incredible year ahead of us, filled with opportunities for learning, growth and celebration.

This year, our elementary school's theme is "Make it Count!" This theme encourages our young learners to make the most of every moment. We want our students to understand the importance of giving their best effort in all they do and to recognize that

every small step contributes to their overall success.

At the Junior Senior High School, our theme is "To Infinity and Beyond!" This theme inspires our students to dream big, aim high, and reach for the stars. We believe in the limitless potential of our students and are committed to providing them with the tools and support they need to be prepared for their individually chosen path and achieve their dreams.

Our school calendar is packed with important dates and events to keep you informed throughout the year. You'll find information about marking periods, open house, parent-teacher conferences, holidays and breaks, spirit weeks, and other key events. The calendar also includes details about emergency closing procedures, our counseling services, and information on how we protect your child's privacy and educational rights.

We encourage you to stay engaged with our school community. Some of the ways you can get more connected are by attending Board of Education meetings, supporting our Sports Boosters, and participating in the PTSA. Your involvement makes a significant impact on the success of our students and the strength of our school community.

We are excited to make this school year one of the best yet. Thank you for your continued support as we work together to ensure every student has a successful and rewarding year that leads them To Infinity and Beyond! Let's Make it Count!

Sincerely,

Dr. Naomi Ryfun
Superintendent

BOARD OF EDUCATION:

The APW Board of Education (BOE) is comprised of residents of the school district elected at-large from the community. The members are unpaid and hold office for a three-year term unless elected or appointed to fill a partial term. The BOE is dedicated to providing the best quality learning experience and environment for all of the children in APW. They have a mission statement and adopt goals to set the course for the district. Annually, the board reviews its progress and success in achieving these goals. Goals are then set for the subsequent year. The authority of a board member to act is limited to those times when the board is meeting. Individual members cannot act on behalf of the board unless specifically authorized to do so.

School Board Meetings

Regular meetings of the BOE are generally held on the second Thursday of each month at 6 p.m. BOE meetings are open to the public and community residents are encouraged to attend.

For more information about BOE meeting dates, agendas, meeting minutes and policies, visit www.apwschools.org.

PUBLIC RELATIONS USE OF STUDENT DATA/PHOTOS

From time to time, school district officials may release student information (name, grade level, photograph, artwork, academic interest, participation in officially recognized activities and sports, awards received, future educational plans, etc.) for use in school district publications and within district websites and district social media sites, or to the media for public relations purposes. Parents who object to the release of their child's information and/or photograph should notify both their child's building principal and the District Office, 639 County Route 22, Parish, NY 13131, in writing on or before the first day of classes for students each year.

THE PTSA WELCOMES YOU!

To stay up to date on our events, meetings and volunteer opportunities please follow us on Facebook: APW Central PTSA. You can directly message us through that Facebook page as well and we will get right back to you.

We are a central PTSA supporting both the Elementary and High School. We would love to have you come join and help us support even more opportunities. We are open to suggestions for activities, events and any desired fundraising opportunities needed in order to be able to continue to offer financial support for many of the great opportunities throughout the district!

BOARD MEETING SCHEDULE 2024/2025 SCHOOL YEAR

DATE	TIME	ACTIVITY
September 12	6PM	Regular Board Meeting
October 3	6PM	Regular Board Meeting
November 14	6PM	Regular Board Meeting
December 12	6PM	Regular Board Meeting
January 9	6PM	Regular Board Meeting
February 13	6PM	Regular Board Meeting
March 13	6PM	Regular Board Meeting
April 10	6PM	Regular Board Meeting
April 29	6PM	Special Board Meeting – <i>Citi Admin Budget Vote</i>
May 13	6PM	Public Hearing/Meet The Candidates/Board Meeting
May 20	NOON - 9PM	Budget Vote/Annual Meeting
June 12	6PM	Regular Board Meeting

BOARD OF EDUCATION COMMITTEE MEETINGS

<https://www.apwschools.org/Page/1082>

The Board may, at its discretion, establish committees for the purpose of undertaking a specific task in connection with Board activity. These committees are advisory only and cannot make legal decisions for the Board. Committee meetings are open to the public and we encourage your participation. Board Committee and Leadership Reports are available to the public. If you are interested in serving, or would like information on these committees, please contact the District Clerk at 315-625-5251.

DATE	TIME	ACTIVITY
September 26	4:45-6:15PM	Committee Meeting
October 24	4:45-6:15PM	Committee Meeting
November 21	4:45-6:15PM	Committee Meeting
January 23	4:45-6:15PM	Budget Work/Committee Meeting
February 27	4:45-6:15PM	Budget Work/Committee Meeting
March 27	4:45-6:15PM	Budget Work/Committee Meeting
April 24	4:45-6:15PM	Committee Meeting
May 29	4:45-6:15PM	Committee Meeting

PESTICIDE NOTIFICATION

Dear Parent, Guardian, and School Staff:

New York State Education Law Section 409-H requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year, on school property.

Schools must also advise parents and staff members that they have the right to ask to be informed 48 hours before the application of pesticides (with specific exceptions, as listed below) and that the APW Central School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notifications.

The following pesticide applications are not subject to prior notification requirements:

- a school remains unoccupied for a continuous 72-hours following an application;
- anti-microbial products;
- nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children;
- boric acid and disodium octaborate tetrahydrate;
- the application of EPA designate=d biopesticides;
- the application of EPA designated exempt materials under 40CFR1 52.25;
- the use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school(s), please notify our pesticide representative. Mr. David Poore, Director of Facilities, APW School District, 641 County Route 22, PO Box 97, Parish, NY 13131. For further information on these requirements you may contact Mr. Poore at 315-625- 5245 or fax 315-625-5244.

ANNUAL FIRE INSPECTION NOTIFICATION

Notice is hereby given that the annual fire/safety inspection of the school buildings of the APW Central School District for fire hazards which might endanger the lives of students, teachers, and employees therein, has been completed and the report thereof is available at the district office of APW Central School District for inspection by all interested persons.

As a direct result of staff safety awareness and due to the constant, diligent attention given to safety concerns on a day-to-day basis, the fire/safety inspection report was excellent and the fire inspector was impressed with the outstanding condition of our buildings.

ASBESTOS MANAGEMENT PLAN

As provided under the Asbestos Hazard Emergency Response Act, the Altmar-Parish-Williamstown Central School District hereby makes known the steps it has undertaken to comply with AHERA and the availability of asbestos management plans.

Beginning in 1989, all district owned facilities were inspected for asbestos and management plans were developed for each building according to the requirements of AHERA. Triennial reinspection's are conducted every three years. Onondaga-Cortland-Madison BOCES of Syracuse, NY completed the 2022 AHERA Triennial inspection and update to the asbestos management plan.

Periodic Surveillance of asbestos containing building materials is conducted every six months.

All custodial and maintenance staff have undergone 2-hour Asbestos Awareness Training and provided appropriate instruction.

All response actions taken are within federal and state guidelines.

Limited amounts of asbestos-containing materials remain within the High School. Friable materials are generally inaccessible to students and staff members. Appropriate measures have been implemented to ensure the materials are not disturbed.

Management Plans and records may be viewed at the Buildings & Grounds Office, (Transportation Building, 641 County Rte. 22, Parish, NY 13131) during office hours from 8:00 AM to 4:00 PM. For more information, please contact the District Asbestos Designee: David Poore, Director of Facilities, 315-625-5245.

AUGUST 2024

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2024

OCTOBER 2024

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 LABOR DAY NO SCHOOL	3 Staff Development Day NO SCHOOL	4 FIRST DAY OF SCHOOL FOR STUDENTS	5	6	7 Homecoming Football Game vs. Pulaski
8	9	10	11	12 JSHS Picture Day/ Fall Sports Pictures BOE Meeting	13	14
Elementary Spirit Week						
15	16	17	18	19	20	21
Elementary Color Days						
22	23	24	25	26 BOE Committee Meetings	27	28
Elementary Color Days						
29	30	 			For up-to-date changes and announcements, please visit: www.apwschools.org	 SCAN ME

EMERGENCY CLOSINGS

When schools are closed because of adverse weather conditions or other emergencies, early announcements will be made over local television stations. Parents are encouraged to tune into the following television stations which have been designated as official stations to be used: Channel 10, Channel 3, Channel 9 and Channel 5. In the event of an emergency midday dismissal, to ensure that your child will be properly cared for if no one is at home, please make arrangements at the beginning of the school year so that your child will be assured shelter upon arriving home. It is suggested that you make arrangements with a family member on your child's bus route. At the beginning of the school year, students bring home a school registration sheet; room is provided on this form for emergency information. The APW District has the capability of using a mass communication notification process, and in the event of an emergency, parents will be notified using the emergency numbers provided on the registration forms. Please be sure to keep your child's school informed of any revisions to this contact form.

REPORT CARDS

An important part of the total program of reporting to parents involves the use of formalized written report cards. The primary purpose of this report is to give the parent information concerning a child's progress and achievements in the various subjects being studied, as well as an appraisal and evaluation of the child's development. If you have a question concerning a child's report card, please do not hesitate to contact the child's teacher.



COUNSELING SERVICES

The counseling department is an integral part of the APW school program. For students to learn effectively, they must feel comfortable and happy in their environment. To help accomplish this goal, counselors devote much time to individual counseling as well as group activities. Counseling services may include the following:

Elementary

Individual/personal counseling, group counseling, classroom presentations, parent-staff conferences/consultation and active parenting workshops.

Junior High School

Individual/personal counseling, group counseling, social-emotional counseling, parent-student-staff conferences, course selection and scheduling placements and testing.

Senior High School

Parent-student-staff conferences, individual/personal counseling, social-emotional counseling, mental health therapy, substance abuse counseling, APPS counseling, grade level seminars, course selection and scheduling, career counseling, standardized testing, college advising and applications, parent nights and orientation programs.



SEPTEMBER 2024

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
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22	23	24	25	26	27	28
29	30					

OCTOBER 2024

NOVEMBER 2024

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 JSHS Open House	3 Elementary Open House BOE Meeting	4 JSHS Pep Rally Senior Pictures JSHS Mid Marking Period 1 Ends	5
	JSHS Fall Spirit Week					
6	7	8 Elementary Picture Day	9	10	11	12
13	14 COLUMBUS/ INDIGENOUS PEOPLES DAY NO SCHOOL	15	16	17	18	19
20	21	22	23	24 BOE Committee Meetings	25	26
27	28	29	30	31 Halloween Parade 1/2 Day PreK-12	For up-to-date changes and announcements, please visit: www.apwschools.org	 SCAN ME
	Elementary Spirit Week					

ATHLETE’S CODE OF CONDUCT

Every student athlete is required to sign a statement of personal commitment. A parent’s signature acknowledges this commitment. Student athletes are expected to attend all of their assigned classes. Any student athlete suspended either in or out of school will not be allowed to play or practice that day.

BASIC RULE: never do anything that will have an adverse effect on your ability to perform or create unfavorable impressions of yourself, your team or your school. Violations that will be dealt with by the Interscholastic Code of Conduct include, but are not limited to:

- use and/or possession of drugs or alcohol
- use of tobacco or tobacco products
- repeated disregard to school or team rules
- theft of property
- vandalism or destruction Violation of the athletic code

For the full APW Conduct Code and Rules for All Participants In Extra / Co-Curricular Activities please see page 6 of the Student/Parent Athletic Handbook located on the APW Athletics webpage.

SPORTS PHYSICALS & FAMILY ID

It is very important that your child’s physical is up to date. Many of our athlete’s physicals have expired due to the pandemic. Your child WILL NOT be cleared by the nurse if their physical is not current.

Family ID is now open for all sports at every level, grades 7 through 12. Please be aware, Family ID has very important medical information that is ONLY to be filled out by a parent or guardian. Students should not be completing the online registration. Only parent/guardian emails will be accepted. If a student email is used or a student registers themselves, they WILL NOT be cleared for participation. It is very important that the information received is accurate for the health and safety of your child. Upon clearance by the nurse, you will receive an email from Family ID to the parent/guardian email provided. Parents/guardians will need to check emails often until your athlete is cleared. Also, be sure that parents and guardians are signing their names and student’s name in the proper places on each form. Failure to do this will result in the registration returned, and your child not cleared in a timely manner.

This new online program is very helpful in streamlining the registration process for our nurses, but you must be sure that they are accurate and completed by an adult only, NOT the students.

Family ID website: <https://hello.familyid.com/>

SPORTS PHYSICALS

All students participating in interscholastic sports programs, regardless of grade level, must have a physical exam before participating in any sport practice. This physical includes health history signed by a parent, blood pressure reading and urine test. Physicals expire after one year. Please contact Melinda Casselmon, School Nurse, at 315-625-5223 concerning sports physicals.

ATHLETIC HANDBOOK

The Athletic Department has a new Parent and Student Handbook. It is available to read on the Athletic Webpage and a hard copy can be provided to parents/guardians upon request. All parents/guardians need to sign off that they’ve read and understand the handbook before their child’s first contest.

USE OF SCHOOL FACILITIES

The district encourages the use of school facilities by citizens, civic groups and community organizations as long as there is no interference with regular school activities. Fees will be charged based on activity. Proof of insurance is required. Those interested should contact buildings and grounds at 315-625-5295 for more information.

SPECIAL PROGRAMS

The district provides educational programs for students with a wide range of disabilities. Specific programs are provided by special education teachers, speech and language therapists, teachers of the hearing and visually impaired and occupational and physical therapists. These programs include resource, consultant teacher services and a variety of special class options in our district. Questions regarding programs for students with a disability may be directed to the Director of Special Education at (315) 625-5234.

APW REBELS SPORTS BOOSTERS

APW Rebels Sports Boosters supports our athletic teams and celebrates their accomplishments throughout the year. Join us to continue the tradition of having concessions open at sporting events, promoting athletics and athletes in our district, and being a member of the school community. We use our earnings through fundraising and concessions to help our teams with equipment or uniform purchases and the end of the year Varsity Banquet.

We welcome all who have time to volunteer for the concession stand or for a full member who can vote on plans and events put on by the Rebels Boosters! We meet one evening a month to plan for the next month’s events. Bring your ideas and enthusiasm for sports and help us continue a long-standing tradition!

OCTOBER 2024

SUN	MON	TUE	WED	THU	FRI	SAT
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27	28	29	30	31		

NOVEMBER 2024

DECEMBER 2024

SUN	MON	TUE	WED	THU	FRI	SAT
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22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		For up-to-date changes and announcements, please visit: www.apwschools.org			1 Staff Development Day NO SCHOOL	2
3	4	5	6 Elementary Picture Retake Day	7	8 JSHS End of Marking Period 1	9
10	11 VETERANS DAY NO SCHOOL	12	13	14 BOE Meeting	15	16
17	18	19	20	21 BOE Committee Meetings Senior Citizen Thanksgiving Dinner 5pm	22	23
24	25 1/2 Day PreK-12 Parent Teacher Conferences	26 1/2 Day PreK-12 Parent Teacher Conferences	27	28 THANKSGIVING DAY	29	30
Thanksgiving Recess - NO SCHOOL						

HEALTH SERVICES

Your school nurses are the first line of primary care for our students at APW and they are responsible for every child in the APW district! Each of our nurses contribute their own strengths to APW's Health Services program. Their collaboration provides a continuity of care from the home to the classroom to keep children in school.

WHAT ARE THE DIFFERENCES BETWEEN THE SCHOOL-BASED HEALTH CLINIC AND OUR SCHOOL NURSE?

School Nurses:

- Screen for barriers to learning; vision, hearing
- Triage and treat accidents and illnesses for entire school population
- Administer medication and manage chronic illnesses
- Responsible for day-to-day management of entire school population's health; salaried through education system
- Enhance students' health and academic outcomes; and overall well-being.
- Reduce emergency room visits and hospitalizations.

SBHC:

- Provide primary care and treatment for clinic enrolled students, offer physical exams and sports physicals
- Prescribe medications
- Staff is sponsored by for-profit community health center funded by public and private insurance



WHEN SHOULD A STUDENT VISIT HEALTH SERVICES?

Your school nurse will refer clinic enrolled students to the SBHC based on her assessment of a student's complaint or for a scheduled physical exam.

"The primary role of the school nurse is to support student learning."

National Association of School Nurses



Melinda Casselmon RN
Jr./Sr. High School Nurse
p: (315) 625-5223
f: (315) 625-4278



Shayla Parker RN
Elementary School Nurse
p: (315) 625-5203
f: (315) 625-4713



Rebecca Rossman LPN
District-wide Nurse

MEDICATION

The district requires that all students who need medication (including all medicines prescribed by a physician as well as over-the-counter medications) during school hours must have the following:

- A written request from a family physician indicating the condition being treated, the drug, the dosage and the frequency.
- A written request from the parent/guardian that this medication is be administered and at which times it is to be given.
- The medication brought in the original prescription bottle, properly labeled by a registered pharmacist as prescribed by law.
- Parent/guardian is responsible for the transport of medication to and from school. No student should be responsible for carrying any medications on the school bus.

NOVEMBER 2024

SUN	MON	TUE	WED	THU	FRI	SAT
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24	25	26	27	28	29	30

DECEMBER 2024

JANUARY 2025

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
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19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2  SCAN ME	3 For up-to-date changes and announcements, please visit: www.apwschools.org	4	5	6 JSHS Club And Winter Sports Pictures	7
8	9	10	11	12 BOE Meeting	13 JSHS Mid Marking Period 2 Ends	14
15	16	17	18	19	20 JSHS Winter Pep Rally	21
	Elementary Spirit Week					
	JSHS Spirit Week					
22	23	24	25 CHRISTMAS	26	27	28
	Christmas Recess					
29	30	31				
	Christmas Recess					

SEASONAL FLU GUIDE FOR PARENTS

Is seasonal flu more serious for kids?

Infants and young children are at a greater risk for getting seriously ill from the flu. That's why the NYS Department of Health recommends that all children six months and older get the seasonal flu vaccine.

Flu vaccine may save your child's life.

Most people with seasonal flu are sick for about a week, and then they feel better. But, some people, especially young children, pregnant women, older people and people with chronic health problems can get very sick. Some can even die. A flu vaccine is the best way to protect your child from seasonal flu.

What is seasonal flu?

The flu, or influenza, is a viral infection of the nose, throat and lungs. The flu can spread from person to person.

Flu shot or nasal-spray vaccine?

Flu shots can be given to children six months and older. A nasal-spray vaccine can be given to healthy children two years and older. Children younger than five years who have experienced wheezing in the past year – or any child with chronic health problems – should get the flu shot, not the nasal-spray vaccine. Children younger than nine years old who get a vaccine for the first time need two doses.

What are signs of the flu?

The flu comes on suddenly. Most people with the flu feel very tired and have a high fever, headache, dry cough, sore throat, runny or stuffy nose and sore muscles. Some people, especially children, may also have stomach problems and diarrhea. The cough can last two or more weeks.

How else can I protect my child?

Get the seasonal flu vaccine for yourself. Encourage your child's close contacts to get seasonal flu vaccine, too. This is very important if your child is younger than five or if he or she has a chronic health problem such as asthma (breathing disease) or diabetes (high blood sugar levels). Wash your hands often and cover your coughs and sneezes. This will prevent the spread of germs. Tell your children to: Stay away from people who are sick; Clean their hands often; Keep their hands away from their face; and Cover coughs and sneezes to protect others. It's best to use a tissue and quickly throw it away. If you don't have a tissue, cough or sneeze into your upper sleeve, not your hands.

How does the flu spread?

People who have the flu usually cough, sneeze and have a runny nose. The droplets in a cough, sneeze or runny nose contain the flu virus. Other people can get the flu by breathing in these droplets or by getting them in their nose or mouth.

How long is a sick person contagious?

Most healthy adults may be able to spread the flu from one day before getting sick to up to five days after getting sick. This can be longer in children and in people who don't fight disease as well (people with weaker immune systems).

What should I use to clean hands?

Wash your children's hands with soap and water. Wash them for as long as it takes to sing the "Happy Birthday" song twice. If soap and water are

not handy, use wipes or gels with alcohol in them unless they are visibly soiled. The gels should be rubbed into hands until the hands are dry.

What can I do if my child gets sick?

Make sure your child gets plenty of rest and drinks lots of fluids. Talk with your child's doctor before giving them over-the-counter medicine. If your children may have the flu, never give them aspirin or medicine that has aspirin in it. It could cause serious problems.

Can my child go to school/day care with the flu?

No. If your child has the flu, he or she should stay home to rest. This helps avoid giving the flu to other children.

When can my child go back to school/day care after having the flu?

Children with the flu should be isolated in the home, away from other people. They should also stay home until they are symptom-free for 24 hours (that is, until they have no fever without the use of fever-control medicines and they feel well for 24 hours.) Remind your child to protect others by covering his or her mouth when coughing or sneezing. You may want to send your child to school with some tissues, wipes or gels with alcohol in them if the school allows gels.

For more information about the flu, visit:
www.health.ny.gov or www.cdc.gov/flu
***Courtesy of the State of New York Department of Health**



DECEMBER 2024

SUN	MON	TUE	WED	THU	FRI	SAT
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22	23	24	25	26	27	28
29	30	31				

JANUARY 2025

FEBRUARY 2025

SUN	MON	TUE	WED	THU	FRI	SAT
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		For up-to-date changes and announcements, please visit: www.apwschools.org	1 NEW YEAR'S DAY	2	3	4
			Christmas Recess			
5	6	7	8	9 BOE Meeting	10	11
12	13	14 JSHS Winter Sports/ Spring Sports Pictures	15	16	17	18
19	20 MLK JR. DAY NO SCHOOL	21	22	23 Budget Workshop/ BOE Committee Meetings	24	25
			Regents Exams			
26	27	28	29 LUNAR NEW YEAR NO SCHOOL	30	31 JSHS End of Marking Period 2	

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

[Note: Per 34 C.F.R. § 99.37(d), a school or school district may adopt a limited directory information policy. If a school or school district does so, the directory information notice to parents and eligible students must specify the parties who may receive directory information and/or the purposes for which directory information may be disclosed.]

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that **[School or School District]**, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, **[School or School District]** may disclose appropriately designated "directory information" without written consent, unless you have advised the **[School or School District]** to the contrary in accordance with **[School or School District]** procedures. The primary purpose of directory information is to allow the **[School or School District]** to include information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965, as amended (ESEA) to provide military recruiters, upon request, with the following information — names, addresses and telephone listings — unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. **[Note: These laws are Section 9528 of the ESEA (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).]**

If you do not want **[School or School District]** to disclose any or all of the types of information designated below as directory information from your child's education records without your prior written consent, you must notify the **[School or School District]** in writing by **[insert date]**.

[School District] has designated the following information as directory information:

[Note: an LEA may, but does not have to, include all the information listed below.]

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended
- Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user
- A student ID number or other unique personal identifier that is displayed on a student ID badge, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.

JANUARY 2025

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2025

MARCH 2025

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		For up-to-date changes and announcements, please visit: www.apwschools.org			1	
2	3	4	5	6	7 ½ Day PreK – 12 Parent Teacher Conferences	8
9	10	11	12	13 BOE Meeting	14 Valentine's Day Elementary Wear Pink/Red	15
16	17 PRESIDENT'S DAY	18	19	20	21	22
Winter Recess						
23	24	25	26	27 Budget Workshop/ BOE Committee Meetings	28	



FOOD SERVICES NONDISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English.

Persons with disabilities who require alternative means of communication to obtain program information (e.g. Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

[https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20](https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf)

[P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf](https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf), from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **Mail:** U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. **Fax:** (202) 690-7442; or
3. **Email:** program.intake@usda.gov

FEBRUARY 2025

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2025

APRIL 2025

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		For up-to-date changes and announcements, please visit: www.apwschools.org			Read Across America Month Music in Our Schools Month	1
2	3 Elementary Dr. Suess Day	4	5	6	7	8
9	10 Staff Development Day NO SCHOOL	11	12	13 BOE Meeting	14 JSHS Mid Marking Period 3 ends	15
16	17 Elementary Dress in Green	18	19	20	21	22
23	24	25	26	27 BOE Budget Workshop/ BOE Committee Meetings	28	29
30	31					

NOTE TO VISITORS

The District has initiated a single-point of entry during school hours; all visitors, including parents, must use the front doors only and report to the school office upon entering the building. To aid visitors, prevent the interruption of classes and to prevent unauthorized individuals from entering the school building, each visitor shall be required to present a driver's license or government-issued identification badge and will be given a visitor badge to wear during his/her duration at the school.



MARCH 2025

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

APRIL 2025

MAY 2025

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 CiTi Annual Meeting	3	4	5
6	7	8	9 JSHS End of Marking Period 3	10 BOE Meeting	11	12
CBT 3-8 NYS Assessment Days						
13	14	15	16	17	18 GOOD FRIDAY	19
Spring Recess						
20 EASTER SUNDAY	21 BOE Petition Packets Due	22	23	24 BOE Committee Meeting	25	26
CBT 3-8 NYS Assessment Days						
27	28	29 Vote on CiTi Admin Budget	30	 SCAN ME	For up-to-date changes and announcements, please visit: www.apwschools.org	

PHYSICAL ED. & MEDICAL

Release excuses from physical education class must be based upon a statement from a physician. After an injury or illness requiring medical treatment, it is necessary for a student to obtain a medical release before returning to active participation in physical education.

Injury or Illness

Each school is served by a school nurse offering a variety of services to students and their parents. The school nurses provide emergency care for injured and ill students, dispense prescribed medication, follow up on all students absent for long periods of time and maintain health records. Any student who is ill or injured should report immediately to the teacher who will refer the student to the nurse's office. When necessary, the nurse will contact a parent to take the ill student home. In cases of severe injury or illness, the local ambulance will be called and parents will be notified.

Student Physicals

Per NYS Education Law 136.1, parents may have their own family physician perform the exam if it is administered not more than 12 months prior to the commencement of the school year in which the examination is required. The results of the physical must be provided to the district within 30 days of entry or an examination may be performed by the school.

The New York State Department of Education requires physical examinations of children when they: are a new entry into the school district, are in pre-kindergarten or kindergarten, or are in grades 1, 3, 5, 7, 9, or 11; need working papers; are referred to the Committee on Special Education.



**Public Budget
Hearing
May 13
6:00 pm**

**Budget Vote and
BOE Election
May 20
Noon - 9:00 pm**
District Office Conference Room



APRIL 2025						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2025

JUNE 2025						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		For up-to-date changes and announcements, please visit: www.apwschools.org		1	2	3
4	5	6	7	8	9 ½ Day PreK-12 Parent Teacher Conferences JSHS Mid Marking Period 4 Ends	10
Teacher Appreciation Week						
11 MOTHER'S DAY	12	13 Public Hearing/ Meet the Candidates/ BOE Meeting	14	15	16	17
CBT 3-8 NYS Assessment Days						
18	19	20 Budget Vote/ Annual Meeting	21	22	23	24
25	26 MEMORIAL DAY NO SCHOOL	27	28	29 BOE Committee Meetings	30	31

NONDISCRIMINATION

The APW Central School District is in accordance with the Title IX of the Educational Amendments of 1972 and section 504 of the Rehabilitation Act of 1973 and does not discriminate on the basis of sex or handicap in the educational programs or activities it operates. This includes recruitment and employment of employees; pay and benefits; counseling services for students; access by students to educational programs, courses and activities. The Title IX Coordinator of activities relating to compliance:

District Coordinator:

Patrick Vrooman

pvrooman@apw.cnyric.org
(315)625-5274

Civil Rights Compliance Officer*

Bethany Centrone, Esq.

Capital Region BOCES, 900 Watervliet Shaker Rd,
Albany, NY 12205 (518) 862-5228

*The Civil Rights Compliance Officer will be responsible for coordinating the District's efforts to comply with and carry out its responsibilities regarding non-discrimination and anti-harassment, including investigations of complaints alleging discrimination, harassment, or the failure of the District to comply with its obligations under relevant non-discrimination and anti-harassment laws and regulations (e.g., the Americans with Disabilities Act, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973).

NYS DIGNITY FOR ALL STUDENTS ACT

Signed into law September 13, 2010, and effective as of July 1, 2012, The New York State Dignity For All Students Act (Dignity Act or DASA) applies to all public schools. The Dignity Act addresses issues related to harassment and discrimination in schools, including incidents on school property and at public school functions. No student shall be subjected to harassment, discrimination or bullying by employees or students. Incidents of harassment or discrimination shall be reported to the district's DASA Coordinators or to the APW Superintendent of Schools:

APW District DASA Coordinator: Patrick Vrooman

Director of Personnel and Instruction
(315)625-5274

pvrooman@apw.cnyric.org

Elementary DASA Coordinator: Crystal Reynolds

(315) 625-5280
creynolds@apw.cnyric.org

Jr./Sr. High School DASA Coordinator: Jennifer O'Malley

(315) 625-5221
jomalley@apw.cnyric.org



MAY 2025

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2025

JULY 2025

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 NYS Regents	5 Senior Awards Night	6	7
8	9	10 NYS Regents	11	12 Retiree Recognition/ BOE Meeting	13 Flag Day Assembly Wear Red/White/Blue JSHS End of Marking Period 4	14
15 FATHER'S DAY	16 JSHS Pre-Test/Destress Day	17	18	19 JUNETEENTH NO SCHOOL	20 NYS Regents	21
22	23	24	25	26	27 LAST DAY OF SCHOOL	28 GRADUATION
29	30	NYS Regents			For up-to-date changes and announcements, please visit: www.apwschools.org	



JULY 2025

SUN	MON	TUES	WED	THURS	FRI	SAT
		1	2	3	4 INDEPENDENCE DAY	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST 2025

SUN	MON	TUES	WED	THURS	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

SCHOOL ELECTIONS

School district meetings, elections, bond votes or referenda are conducted at the discretion of the BOE. These meetings occur when it is necessary to transact business that is beyond the authority of the BOE, and voter approval is required. Such items of business include: electing members of the board of education, adoption of an annual operating budget and issuance of bonds for site purchases, bus purchases or facility construction or renovation.

Notice of a district election is published 45 days in advance to the meeting. Generally, a budget-related newsletter is published describing in detail the item or items to be voted upon. The meetings or elections are typically held at the Junior-Senior High School.

Voting Eligibility

To be eligible to vote in a school district election a person must be:

- a citizen of the United States;
 - 18 years of age or older;
 - a legal resident of the school district for the 30-day period immediately preceding the date of the election;
- Proof of voter eligibility may be requested. This may include, but is not limited to; driver's license, passport, non-driver ID card, utility bill or voter registration card.

Voter Registration

Questions regarding school district elections, voter registration and polling should be directed to the school District Clerk at (315) 625-5251.

Absentee Ballots

Qualified voters who will be away from home or otherwise unable to vote in person on election day may vote by absentee ballot. Call the school District Clerk at (315) 625-5251 for an application. District voters must request absentee ballot applications in advance. Application must be received seven days prior to election if ballot is to be mailed to the voter. Absentee ballots must be received by the school district clerk no later than 5 p.m. on election day.

Early Mail Ballots

Early mail ballots are now allowed for school elections in New York State. You must fill out the New York State Early Mail Ballot Application, which is available on our website:
<https://www.apwschools.org/Page/1464>

REBEL ALLIANCE NEWSLETTER

The school district newsletter, The Rebel Alliance, is distributed throughout the district to residents and families of enrolled students. If you are not receiving the Rebel Alliance by mail, please call the district office and ask to be placed on the list for future mailings.

STUDENT RECORDS

Parents of students under the age of 18 and students over 18 have the right to inspect official student records. School principals can supply information on how to inspect student records. Contact the principal for serious concerns or questions you may have.

APW Central School District Communication Guidelines

Question
or Concern

Contact 1

Contact 2

Contact 3

Contact 4

Academics	Teacher	School Counselor	Building Principal	Superintendent
Athletics	Coach	Director of PE, Health & Athletics	Building Principal	Superintendent
Behavior	Teacher	Assistant Principal	Building Principal	Superintendent
BOE Policies	District Clerk	Superintendent	Board of Education	x
Budget	Asst. Superintendent of Finance & Operations	Superintendent	Board of Education	x
Building Use	Assistant Principal	Director of Facilities	Superintendent	x
Cafeteria	Child Nutrition Director	Assistant Principal	Building Principal	Superintendent
Classroom Procedures	Teacher	Building Principal	Superintendent	x
Co-Curricular	Club Advisor	Assistant Principal	Building Principal	Superintendent
Curriculum	Teacher	Building Principal	Director of Personnel & Instruction	Superintendent
Facilities	Assistant Principal	Director of Facilities	Superintendent	x
Health Office	School Nurse	Building Principal	Superintendent	x
Scheduling	School Counselor	Building Principal	Superintendent	x
Special Education	Teacher	Building Principal	Director of Special Education	Superintendent
Technology	IT Help Desk	Building Principal	Director of Instructional Technology	x
Transportation	Bus Driver	Transportation Supervisor	Superintendent	x

"Ultimately, the Board of Education is your final point of contact"

Position	Name	Phone Number	Email Address
Superintendent of Schools	Naomi Ryfun	(315) 625-5252	nryfun@apw.cnyric.org
Asst. Superintendent of Finance & Operations	Lorraine Burrows	(315) 625-5254	lburrows@apw.cnyric.org
Director of Personnel & Instruction	Patrick Vrooman	(315) 625-5274	pvrooman@apw.cnyric.org
District Clerk	Stacey Mailloux	(315) 625-5251	smaillox@apwcds.org
Director of Special Education	Danielle Wheeler	(315) 625-5235	dwheeler2@apw.cnyric.org
Director of PE, Health & Athletics	George Emrich	(315) 625-5232	gemrich@apw.cnyric.org
Director of Instructional Technology	Diane Bush	(315) 625-5231	dbush@apw.cnyric.org
Director of Facilities	David Poore	(315) 625-5245	dpoore@apw.cnyric.org
Transportation Supervisor	Cindy Pierce	(315) 625-5242	cpierce@apw.cnyric.org
Child Nutrition Director	Deborah Abreu	(315) 625-5227	dabreu@apw.cnyric.org
ELEMENTARY SCHOOL:		(315) 625-5260	
Principal	Dawn Cooley	(315) 625-5260	dcooley@apw.cnyric.org
Assistant Principal	Melissa Nabinger	(315) 625-5261	mnabinger@apw.cnyric.org
JUNIOR/SENIOR HIGH SCHOOL:		(315) 625-5222	
Principal	Jennifer O'Malley	(315) 625-5220	jomalley@apw.cnyric.org
Assistant Principal	Timothy LaRose	(315) 625-5201	tlarose@apw.cnyric.org



SCHOOL-BASED HEALTH CENTERS

The APW School-Based Health Center (SBHC) is a full-service health center operated by the Pulaski Health Center and partially funded by the State of New York.

The SBHC provides prompt, quality and convenient primary health care to students enrolled in pre-kindergarten through grade 12. Services include: treatment of illnesses and ability to prescribe medication; treatment of minor injuries; ability to monitor and treat chronic illnesses such as asthma and hay fever; give immunizations and give comprehensive physical examinations in accordance with the American Academy of Pediatrics guidelines. The SBHC also offers mental health services to students and their families. This could include: individual counseling; group counseling; psychoeducational and behavioral case reviews; substance abuse counseling and family counseling.

Where is the SBHC Located?

The SBHC office is located next to the nurse's office at the elementary school and at the APW Junior-Senior High School. To reach the elementary school's health center, call (315) 625-5210. To contact the high school's SBHC, call (315) 625-5213.

How do I sign my child/children up?

All school-aged children are eligible to participate. Please complete an application form for each child that you wish to enroll. Application forms are available in the main office of each building, the SBHC office, any ConnexCare location and online at www.connexcare.org/SchoolBased/EnrollmentForms.

What is the cost?

There is no cost to visit the SBHC. The SBHC bills most insurance companies and accepts as payment what these companies have paid. Parents are not responsible for co-pays, deductibles or balance of visits: There is no expense to you.

What costs am I responsible for?

While services at the SBHC are at no cost, there are some costs that patients are responsible for. These include: prescriptions, lab work, x-rays and specialty appointments. The SBHC will not perform these services without a guardian's permission.

IMMUNIZATION REQUIREMENTS

Please send proof of immunization to the school nurse where your child will be attending school.

Proof of immunization must be any one of the three items listed below:

- An immunization certificate signed by your health care provider
- Immunization Registry report (NYSIS or CIR from NYC) from your health care provider or your county health department
- A blood test (titer) lab report that proves your child is immune to the diseases
- For varicella (chickenpox), a note from your health care provider (MD, NP, PA) which says your child had the disease is also acceptable.

If you have questions or concerns about immunizations, please contact the school health staff.

New York State Law Section 2164 requires certain immunizations (shots) to attend school. Please check with your health care provider to make sure that your child has all the needed immunizations. They are listed to the right.

VACCINE	PRE-K	GRADES K-5	GRADES 6-11	GRADE 12
Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTap/DTP/Tdap/Td) ²	4 doses	5 doses or 4 doses if the 4th dose was received at 4 years or older or 3 doses if 7 years or older and the series was started at 1 year or older	3 doses	
Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine adolescent booster (Tdap) ³		Not applicable		1 dose
Polio vaccine (IPV/OPV) ⁴	3 doses	4 doses or 3 doses if the 3rd dose was received at 4 years or older		
Measles, Mumps, and Rubella vaccine (MMR) ⁵	1 dose	2 doses		
Hepatitis B vaccines ⁶	3 doses	3 doses or 2 doses of adult hepatitis B vaccine (Recombivax) for children who received the doses at least 4 months apart between the ages of 11 through 15		
Varicella (Chickenpox) vaccine ⁷	1 dose	2 doses		
Meningococcal conjugate vaccine (MenACWY) ⁸		Not applicable	Grades 7, 8,9,10 and 11: 1 dose	2 doses or 1 dose if the dose was received at 16 years old or older
Haemophilus influenzae type b conjugate vaccine (Hib) ⁹	1 to 4 doses	Not applicable		
Pneumococcal Conjugate vaccine (PCV) ¹⁰	1 to 4 doses	Not applicable		

STUDENT REGISTRATION

Children who will be five years of age on or before December 1 are eligible to attend kindergarten and children who are four years of age on or before December 1 are eligible to attend pre-K starting in September of the school year. Information on kindergarten and pre-K registration procedures and kindergarten orientation is mailed to parents each spring.

New students that are pre-K through grade 12 will be registered at the APW Registrar's Office located in the District Office at the Jr. Sr. High School Building.

A birth certificate, academic records from previous school, up-to-date immunization records, proof of residency and custody papers (if applicable) are required at the time of registration. Register online at apwschools.org or set up an appointment with our District Registrar, Susan Thorp: (315) 625-5275.

STUDENT DIRECTORY INFORMATION

The APW Central School District classifies the following student information as "directory information": Name, address and telephone number, parent's name(s) and address(es), class designation, date and place of birth, participation in school clubs, activities and sports, dates of attendance, degrees and awards received, most recent educational institute or agency attended by student and student's picture.

"Directory information" may be available for bona fide purposes to outside parties such as colleges, newspapers, social service agencies and the military. Any eligible student or parent wishing to limit the availability of this information must do so within 14 days of this notification by contacting the student's guidance counselor (middle or high schools) or building principal (elementary schools) and request the "Reservation of Consent for the Release of Certain Student Information Form." This should be done on a yearly basis.

Other questions regarding these rights should be referred to the student's building principal.

DISTRICT TRANSPORTATION

APWCSD transports approximately 1,200 students daily and travels approximately 750,000 miles per year involving approximately 20,000 trips. The district meets strict federal and state regulations covering the training and hiring of school bus drivers as well as the Department of Transportation regulations for the safe condition of the school buses.

Responsibility for the students while they are waiting for the school bus rests with the parents/guardians. Be at your bus stop on time, drivers will stop at all required stops. If your child is not visible when the doors to the bus are opened, then the driver will continue on with their route. When student boards the bus, the district is responsible until they leave the bus at the end of the day.

If there is an incident of seriously bad behavior, the bus driver will record the problem on a student discipline report and give it to the building principal, grades K-6, and the transportation supervisor, grades 5-12, for follow-up. It may be necessary at this point to deny the child the privilege of riding the bus. Parents will then be responsible for transporting the child to and from school. Once transportation privileges have been denied, the student cannot ride any district buses until the suspension is lifted.

The safe transportation of our students depends on the cooperation of all involved: students, drivers, parents and administrators. By understanding and abiding by the bus rules, we feel that we can provide the APW student population with the safe transportation they deserve.

Board Transportation Policy

Transportation is available for all students in the APW school district. Transportation to a non-public school must be requested by April 1 for the following school year. Requests should be addressed to the district clerk and should include the child's name, address, age, grade level and the school to which busing is requested.

Riding a School Bus is a Privilege

Riding a school bus is a privilege, not a right, that may be denied or suspended upon violation of these district transportation rules:

- Cross 10 feet in front of the bus after the driver signals you to do so.
- Wait for the bus 15 feet back from the edge of the road.
- Enter and leave the bus in an orderly and safe manner.
- Stay seated until the bus stops.
- Keep arms, hands and head inside the bus.

- Use of tobacco, drugs or alcohol is prohibited by law on school property and will be reported to authorities.
- Books, bags, parcels or musical instruments must be held on the student's lap.
- Sports equipment such as baseball bats, golf clubs, balls of all kinds, skateboards, roller skates and blades, etc. are not allowed on the bus.
- No glass containers or dangerous objects are allowed.
- Indecent or profane language will not be tolerated.
- Unauthorized persons cannot ride our school buses.
- Riders must follow the driver's instructions at all times.

Alternate Pick-up and Discharge Points

Students should be picked up and discharged at the same location every day. Request by parent/guardians for variations of this policy will be considered on an individual basis with a maximum of two (2) pick-up points and two (2) drop-off points. These locations must be established the first week in August and, unless family conditions change, should be permanent. Should it be necessary to change daycare or other child supervision arrangements during the school year, parents/ guardians should send written notification to the district's transportation office and a copy to the child's school office.

There is still the "Emergency Drop-Off Point" indicated on the student's registration form; this is the only location a student will be dropped off to when a parent calls in with a true emergency. Should the designated drop-off point need to change (maximum of three times per year), there must be a written notice at least two weeks in advance sent to the transportation supervisor, and the parent must validate the note with a telephone call to the transportation supervisor.

The BOE is committed to providing safe transportation for its students, while also exhibiting reasonable flexibility in handling emergencies.

Transportation of Students To School-Sponsored Events

When the district sponsors an activity, it is responsible for transporting students to and from away events. All students are to ride to the activity and are to ride back to the school. The exception to this policy: The parent(s) of the student is/are at the activity and they make a request of the coach to take their son/ daughter home.

Questions or concerns can be communicated to: Transportation Supervisor, (315) 625-5241.



Altmar-Parish-Williamstown Central School District

District Office
Post Office Box 97
Parish, NY 13131

315-625-5251
www.apwschools.org

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Parish, NY 13131

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